



## DEVELOPMENT AUTHORITY OF COLUMBIA COUNTY

### *Business Recruitment & Incentive Programs Committee*

#### MEETING MINUTES – November 13, 2013

Center for Trade & Tourism  
1000 Business Boulevard, Evans, GA 30809

#### **Committee Members (those absent indicated with an asterisk (\*)) :**

Stan Shepherd, *Chairman*  
Jean Garniewicz  
Mark Wills

#### **Staff (those absent indicated with an asterisk (\*)) :**

Robbie Bennett, *Executive Director*  
Karen Eyink, *Executive Assistant*

#### **Guests Present:**

Doug Duncan, *Vice-Chairman DACC*  
Mike Holliman, *Board Member*

#### **I. Call to Order & Welcome**

Chairman Shepherd called the meeting to order at 8:30 a.m. for the Business Recruitment and Incentive Programs Committee.

#### **II. Reading and Approval of Agenda**

Jean Garniewicz made a motion to approve the November 13, 2013 agenda. Motion seconded by Mark Wills. Motion carried.

#### **III. Approval of Minutes**

Jean Garniewicz made a motion to approve the August 14, 2013 minutes. Motion seconded by Mark Wills. Motion carried.

#### **IV. Old Business**

The committee discussed information on IRB's (Industrial Revenue Bonds) and how the DACC can be competitive by setting fees for the bonds. On December 10, Robbie will meet with Debbie Robertson, Chief Appraiser of Columbia County Tax Assessors' office to discuss IRB lease factor rates.

#### **V. New Business**

Robbie reviewed with the committee information he generated on the RFP (Request for Proposal) for the DACC's website i.e. hosting, maintenance, search engines, etc. In addition, requesting information on rebranding/redesigning our logo, a summary describing services, costs, references, sample sites, timeline of execution, terms of service, billing schedule, etc. Submissions are due electronically on December 5, 2013.

Mark Wills made a motion approving Robbie to send the RFP out to companies for bid. Jean Garniewicz seconded the motion. Motion carried.

#### **VI. Updates**

No additional updates were noted.

#### **VII. Calendar of Events**

The next Business Recruitment & Incentive Programs committee meeting is scheduled for December 11, 2013 at 8:00 a.m.

#### **VIII. Adjournment**

Chairman Shepherd adjourned the meeting.

Respectfully submitted by,

Robbie Bennett, CEcD  
Executive Director  
Development Authority of Columbia County