

DACC Board Meeting Minutes						
24-Jan-18			7:34 AM		DACC Conference Room	
Meeting called by	Chairman, Hugh Hollar					
Type of meeting	DACC Board Meeting					
Facilitator	Chairman, Hugh Hollar					
Note taker	Anita Patel					
Adjourned	8:54 A.M.					
Board Attendance	Mark Wills	N	Rick Evans	Y	Phil Gaffney	Y
	Hugh Hollar	Y	Jean Garniewicz	Y	Stan Shepherd	Y
	Mike Holliman	N	Kerry Bridges	Y		
Staff/Guests	Robbie Bennett, Taylor Edwards, Anita Patel, Chris Driver, Tammy Shepherd, Dr. Tom Clark, Jason Whinghter					
Meeting Agenda						
1 minute(s)	Chairman, Hugh Hollar					
Discussion	Hugh Hollar called the meeting to order. Mr. Hollar welcomed and thanked all attendees for all of the flexibility and availability for the meetings throughout 2017. Robbie Bennett amended New Business adding "Grant" to the agenda. Motion to approve agenda: Phil Gaffney. Second: Jean Garniewicz. Motion passed unanimously (6-0).					
Conclusions	None					
Action Items			Person Responsible		Deadline	
Minutes of Previous Meeting						
1 minute(s)	Chairman, Hugh Hollar					
Discussion	Minutes of December 20, 2017 meeting were approved with no amendments. Motion: Phil Gaffney. Second: Jean Garniewicz. Motion passed unanimously (6-0).					
Conclusions	None					
Action Items			Person Responsible		Deadline	
N/A			N/A		N/A	
DACC Financial Report						
1 minute(s)	Rick Evans					
Discussion	Rick Evans stated that the December 2017 financials were for information purposes only.					
Conclusions	None					
Action Items			Person Responsible		Deadline	
N/A			N/A		N/A	
Chairman's Report						
2 minute(s)	Hugh Hollar					
Discussion	Hugh Hollar thanked the DACC Board for their support during a very busy year last year, especially with the Industrial Park and the need for flexibility and called meetings. The DACC Board and committee meeting dates for the 2018 calendar year have been sent out via email and calendar invite.					

Conclusions	None		
Action Items	Person(s) Responsible	Deadline	
None	N/A	N/A	
DACC Committee Reports			
5 minute(s)	Stan Shepherd, Phil Gaffney, Taylor Edwards		
Discussion	<p>Property Development Committee: Stan Shepherd stated that the committee held brief discussions on the Industrial Park and Brighton sign. Jean Garniewicz stated that she has received some public comments post Industrial Park announcement. Stan Shepherd mentioned that this area was mentioned in the Vision 2035 plan for Columbia County for a development of this type.</p> <p>Existing Business Committee: Phil Gaffney stated that there would be continued and further reaching out to existing industries. The BREP Survey will be conducted and discussions were held on the GA Tech program of creating a front line culture. Taylor Edwards briefed the Board on her work on Columbia County's opportunity zone and DACC's strategy for disseminating this information to businesses. Taylor also stated that she is working on creating an existing industry summary.</p> <p>Nominating Committee - Stan Shepherd made a motion to nominate the following for the Executive Committee: Hugh Hollar-Chair; Mark Wills - Vice Chair; Rick Evans - Treasurer; Kerry Bridges - Secretary. Second: Phil Gaffney. Motion carried unanimously (6-0).</p>		
Conclusions	None		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
Economic Development Update			
3 minute(s)	Robbie Bennett		
Discussion	Industrial Park was announced to the public on January 12, 2018. Design/engineering road and traffic light for safety in that area. A Board retreat is planned for February 24th, 2018. 2 new board members will be joining the DACC Board in February 2018.		
Conclusions	None		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
Old Business			
5 minute(s)	Robbie Bennett, Jason Whinghter		
Discussion	<p>Jason Whinghter stated that there will be a change to the layout of the sign. There will be a temporary sign and a permanent sign at the intersection of John Huffman/Horizon South Parkway. The sign will be implemented in 2 phases. (1) Stone Base (2) Panels for tenants. Rick Evans made a Motion to approve the Brighton sign with easement for the sign; sign to be installed in 2 phases: (1) stone base (2) tenant panels; \$10,000 one time, up front payment. Second: Jean Garniewicz. Motion passed unanimously (5-0). Hugh Hollar abstained from voting.</p>		
Conclusions	None		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
New Business			
26 minute(s)	Robbie Bennett		

Discussion	<p>Robbie Bennett discussed the importance of naming and branding the new industrial park correctly. Quotes were presented from 3 consultants: Kruhu, Atlas Advertising and Ted Hansen Adverstising. Pricing and services varied. Hugh Hollar asked for Robbie Bennett's recommendation and Robbie stated that all can meet the deadline. Guidance and key factors have been provided to all three companies. Robbie Bennett asked for a budget and stated that once the proposals are in, the Business Recruitment committee that meets on February 7, 2018 will vote to approve the name of the park. Stan Shepherd made a motion to approve the Executive Director to commission consulting services for the naming and branding of the new industrial park for an amount not to exceed \$10,000 with the final name approval coming from the Business Recruitment Committee. Second, Phil Gaffney. Motion carried unanimously (6-0).</p> <p>Robbie Bennett discussed the grant application for the industrial park to be a GRAD certified site. The grant writing cost is \$10,000. Administration of the grant upon it's approval would cost \$13,000. Jean Garniewicz made a motion to approve entering into a contract in the amount of \$23,000 between the Development Authority of Columbia County and Allen Smith Consulting for the grant writing and grant administration services related to the extension of water and sewer lines in the new industrial park. All of this pending the project qualifying for the OneGeorgia Equity Grant with the final determination to be made by the Chairman and the Executive Director and breaking payment up between grant writing at \$10,000 and grant administration at \$13,000. Second: Phil Gaffney. Motion carries unanimously (6-0).</p>		
Conclusions	None		
Action Items	Person Responsible	Deadline	
None	Staff	N/A	
Calendar of Events			
0 minute(s)			
Discussion	None		
Conclusions	None		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
Public Comments			
9 minute(s)	Tammy Shepherd, Dr. Tom Clark		
Discussion	<p>Tammy Shepherd thanked Rick Evans and SME, CPA firm for their 2018 Tax reform presentation at the Columbia County Chamber of Commerce's 1/23/18 networking event. Tammy stated that Greater Augusta Day will be held in Atlanta on Feb. 1, 2018. The Students in Business meeting was post-poned for January due to the snow day. Work-Based-Learning students will be interviewed and a workshop will be held - continue to look for employers who would like to mentor WBL students. February 8th, 2018 is the date for Chamber Annual banquet.</p> <p>Dr. Tom Clark stated that there are currently 41 different projects at Fort Gordon. They will be affected by the continuing resolutions of the federal budget. He provided a one page update of the graphical representation of Gate 6 which is 6 miles west of Gate 1. There are 6 different phases for the gate project. Gates 1, 5 and 6 will be manned once Gate 6 is open. Gate 6 will be the main Visitor Control gate. Gates 1 & 5 will have kiosks for visitors who are pre-approved. Dr. Clark is in the process of arranging a bus tour for the DACC Board.</p>		
Conclusion	None		
	Person Responsible	Deadline	
None	N/A	N/A	
Closed Session			
26 minute(s)			

Discussion	Phil Gaffney made a motion to go into closed session. Second: Jean Garniewicz. Motion passed unanimously (6-0). A motion was made to come out of closed session. Motion: Stan Shepherd. Second: Jean Garniewicz. Motion passed unanimously (6-0). Chris Driver stated that multiple real estate matters were discussed. No action was taken. Motions will be made in open session by the DACC Board.		
Conclusions	<p>Stan Shepherd made a motion to approve the Option to Purchase Agreement between Club Car, LLC and the Development Authority of Columbia County regarding the sale of Parcel A-2 totaling 48.68 acres. Second: Jean Garniewicz. Motion carries unanimously (6-0).</p> <p>Rick Evans made a motion to approve the Intergovernmental Agreement between the Development Authority of Columbia County and the Columbia County Board of Commissioners regarding the sale and development of the Plaza Phase 3. Second: Jean Garniewicz. Motion carries unanimously (6-0).</p> <p>Rick Evans made a motion to approve the Option to Purchase Agreement between the Development Authority of Columbia County and Halvorsen Suburban Centers, LLC to develop Phase 3 of the Plaza for an "Approved Development" pending final approval of the Option by Halvorsen Suburban Centers, LLC and the approval of the Intergovernmental Agreement between the Development Authority of Columbia County and the Columbia County Board of Commissioners. Second: Jean Garniewicz. Motion carries unanimously (6-0).</p> <p>Rick Evans made a motion to grant the Chairman and the Executive Director the authority to finalize the terms of the Option for Purchase Agreement between the Development Authority of Columbia County and Halvorsen Suburban Centers, LLC. Second: Stan Shepherd. Motion carries unanimously (6-0).</p> <p>Kerry Bridges made a motion to approve the lease of Building D between the Development Authority of Columbia County and Columbia County Board of Commissioners. Second: Jean Garniewicz. Motion carries unanimously (6-0).</p> <p>Kerry Bridges made a motion to approve the sublease of Building D between the Development Authority of Columbia County and the Columbia County Chamber of Commerce. Second: Jean Garniewicz. Motion carries unanimously (5-0). Stan Shepherd abstained from voting.</p> <p>Kerry Bridges made a motion to approve the sublease of Building D between the Development Authority of Columbia County and the Columbia County Convention and Visitor's Bureau. Second: Jean Garniewicz. Motion carries unanimously (6-0).</p>		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
Special Presentation			
37 minute(s)	Convergent Non Profit Solutions		
Discussion	Convergent Non Profit Solutions presented information on their company and the services provided for running a capital campaign for the DACC.		
Conclusions	None		
Action Items	Person(s) Responsible	Deadline	
None	N/A	N/A	
Adjournment			
Next meeting: February 28, 2018	DACC Conference Room	All	

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF COLUMBIA

Hugh Hollan, Chairman/Presiding Officer of the Columbia County DACC Board (Committee / Board Name), being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief.

- 1. The Columbia County DACC Board (Committee/Board Name) met in a duly advertised meeting on January 24th, 2018.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 8:26 a.m./p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the Open Meetings Law:

Consultation with the County Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the County or any officer or employee or in which the County or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1).

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-(2) and (insert the citation to the legal authority making the tax matter confidential):

Discussion of the future purchase, disposal or lease of real estate as provided by O.C.G.A. § 50-14-3(b)(1).

X Discussion or deliberation upon the appointment, employment compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. § 50-14-3(2).

Other (describe the exemption to the Open Meetings Law):

as provided in (Insert the citation to the legal authority exempting the topic)

This 24th day of January, 2018.

Hugh Hollan
Chairman/Presiding Officer

Sworn to subscribed
Before me this 24th day of January, 2018.

Notary Public
My commission expires: November 2021

