

DACC Executive Committee		
12/12/2018	12:14 PM	DACC Conference Room
Meeting called by	Chair: Hugh Hollar	
Type of meeting		
Facilitator	Chair: Hugh Hollar	
Note taker	Anita Patel	
Adjourned	1:47:00 PM	
Attendees	Hugh Hollar, Kerry Bridges, Rick Evans, Mark Wills	
Staff/Guests	Robbie Bennett, Anita Patel	
Meeting Agenda		
<1 minute	Hugh Hollar	
Discussion	Motion to approve Agenda for the 12/12/18 Executive Committee Meeting, Mark Wills. 2nd, Rick Evans. Motion carries unanimously (4-0).	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Minutes of Previous Meeting		
<1 minute	Hugh Hollar	
Discussion	Motion to approve Minutes from 9/11/18 Executive Committee Meeting, Mark Wills. 2nd, Rick Evans. Motion carries unanimously (4-0).	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Old Business		
0 minute(s)	None	
Discussion	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A

New Business

92 minutes Robbie Bennett

Discussion

Robbie Bennett provided information to the Executive Committee on the following topics:

SBA Contract:

- Lease ending 2029 for current tenant. SBA seeks longer term lease.
- Robbie suggested extension of lease with new terms Discussion of possible lease terms/extensions.
- Robbie will bring proposals for new lease to the next Executive committee meeting.

White Oak Business Park at I-20 :

- Debt Service of Bond
- Survey
- Branding, Parcel D expenses, Closing and out-of-pocket expenses, CUVA fee, Street Light District (\$60 per parcel per month fee)
- GRAD Certification, trying to submit by the end of January
- Timber-thinning, South side mostly complete. North side has been delayed because of rain.
- Underbrush removal - controlled burn
- Landscaping maintenance - recurring landscaping work / costs will have to be built into covenants.
- Innovation Parkway - Columbia County has approved to take the road.
- Operating budget for White Oak
- Capital Campaign expenses - create line item for expenses

Capital Campaign

- Campaign Name and 501(c) 3 name, discussion of how name should tie in with DACC branding.
- Suggestion for Capital Campaign name to be "Develop Columbia County."
- Suggestions for 510(c)3 are "Develop Columbia County Economic Development Foundation" and "Develop Columbia County Foundation." These recommendations will be taken to the Board.
- Interviews going well, will start accepting pledges in July 2019.

Staff Employment Contracts

- Staff employment contracts will be renewed for a two-year term with current salaries and addendum added for a 3% cost of living increase.

Office Space

- Exploring options, Meybohm facility was toured. Cost configurations are being considered as well as conference room space availability offsite.

Club Car - Closed on 12/28/17 for land, scheduled to start operations 12/28/18

Conclusions Mark Will made a motion to accept employment contracts as submitted. Second: Kerry Bridges. Motion carries unanimously (4-0).

	Person Responsible	Deadline
None	N/A	N/A

Updates

0 minutes None

Discussion

Conclusions None

Action Items	Person Responsible	Deadline
None	N/A	N/A

Closed Session

0 minutes	None	
Discussion	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Adjournment	1:47 PM	
Conclusions	Motion to adjourn: Kerry Bridges. Second: Mark Wills. Motion carries unanimously (4-0)	
Next meeting: January 9, 2018	DACC	