



DACC Executive Committee		
2/16/2022	12:04 p.m.	Development Authority Conference Room
Meeting called by	Chair: Rick Evans	
Type of meeting	Executive Committee Meeting	
Facilitator	Chair: Rick Evans	
Note taker	Taylor Edwards (virtually)	
Adjourned	2:11 p.m.	
Attendees	Kerry Bridges, Christina Purkapile, Rick Evans, Hugh Hollar	
Staff/Guests	Robbie Bennett, Taylor Edwards (virtually)	
Meeting Agenda		
1 minute	Rick Evans	
Discussion	Robbie Bennett shared that two additions are needed for Closed Session on the Agenda; 1 is a personnel matter and 1 is a property matter. Motion to jointly approve Agenda for the February 16, 2022 Executive Committee Meeting and to accept the Minutes from the January 20, 2022 Executive Committee Meeting. Motion: Christina Purkapile. 2nd: Hugh Hollar. Motion carries unanimously (4-0).	
Conclusions	Motion passed unanimously.	
Action Items	Person Responsible	Deadline
Update Agenda	Robbie Bennett	N/A
Minutes of Previous Meeting		
0 minute(s)	Rick Evans	
Discussion	A joint motion was made for the Agenda and Minutes (see above).	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
DACC Financial Report		
7 minutes	Rick Evans	
	Total assets is near \$16M with debts closer to \$14M. All expense items are in line with expectations; we should have about 42% remaining. Some categories with higher percentages are expected to change in the next few months as business development efforts materialize. DACC is working with the county to establish an IGA on the road construction for Phase 2 at White Oak Business Park; this will impact our accounts because of the draw down for construction. There may be an opportunity to just transfer the funds to the county as they oversee the project. There was some discussion about contingency plans for if not all of the funds are expended as anticipated. This is a strategy DACC has prepared in the past due to COVID impacts.	
Conclusions	None	
Action Items	Person Responsible	Deadline
N/A	N/A	N/A



Chairman's Report		
3 minutes	Rick Evans	
Discussion	Rick Evans shared that a lot of his update will also be shared in the Economic Development Update. He did add that there is upcoming Board Training that will be made available to all Board Members virtually. He has also met with Robbie to tackle the budget ahead of the meeting with the county. There is also an upcoming meeting with Jeff Carney, who now oversees the Human Resources for CCBOC.	
Conclusions	None	
Action Items	Person(s) Responsible	Deadline
None	N/A	N/A
Economic Development Update		
61 minutes	Robbie Bennett, Rick Evans	
Discussion	<p>Robbie provided the following updates:</p> <ul style="list-style-type: none"> - NextSite 360's contract will be expiring soon and we are unsure of the direction of the sponsorship. Grovetown has expressed interest in renewal. We have reached out to Harlem. The relationship has been beneficial for the Evans Plaza. -JobsEQ is a new data platform that is a leader in workforce data. We are putting together a presentation for the Board Meeting. This platform has modules that could provide a cost savings on the custom career website RFP because it would save us from having to create the mechanism ourselves. More information is forthcoming. -John Deere has formally submitted a request to the county to close John Deere Parkway. This will allow them to create a campus and allow long-term growth. -Gate 6 Project received news from GDOT regarding the Interstate Justification Report. Robbie is trying to work through this new information to see how to support the project. -Masters is moving forward. Staff is currently planning the guest list and entertainment. We are opting to spread existing industry across the week to reduce capacity in the house and the need to spend extra on additional tables for the event. We are also moving forward with the Monday event with Laziza as the caterer. -F1 we are still working with the developer and exploring how to expand the detention pond. -Appraisal for F6 is forthcoming. -Roads for Phase 2 are under review and will hopefully be managed with an IGA with the county. -Covenants are forthcoming. -Still no direction from Cares Act funding or the state OPB grants; awards may cause us to rework the budget at the last minute. -We need to discuss what to do with Develop Columbia County Inc. -We may need to review our bond structure now that our project scopes are changing. Staff will review and make recommendations. 	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A



Old Business		
0 minutes	None	
None	No Old Business	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
New Business		
12 minutes	Robbie Bennett	
Discussion	<p>The primary item for New Business is the next fiscal year's budget. Robbie prepared a budget to review today. The total request is near \$650K, which is up just slightly from the year before. This budget includes: county debt service for White Oak, issuer fee from Gate 6 project, SRS CRO allocations, increased travel for meetings and special travel, increased professional development for board members and staff, business development, film, marketing, April Showcase, research, and workforce development. If we keep the budget as is, there would be a slight surplus. There was some discussion about the allocations and how to best move forward ahead of finalizing the proposed budget.</p>	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A



Public Comment		
0 minute(s)	None	
Discussion	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Calendar of Events		
0 minute(s)	None	
Discussion	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	None	N/A
Closed Session		
45 minute(s)	Robbie Bennett	
Discussion	A motion was made to enter Closed Session. Motion: Christina Purkapile. 2nd: Hugh Hollar. Motion carries unanimously (4-0). A motion was made to exit Closed Session. Motion: Kerry Bridges. 2nd: Christina Purkapile. Motion carries unanimously (4-0). One property and one personnel matter was discussed in Closed Session. No action was taken as action will be taken at Board Meeting.	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Adjournment		2:11 PM
Conclusions	Motion to adjourn: Hugh Hollar. Second: Kerry Bridges. Motion carries unanimously (4-0).	
Next meeting: April 20, 2022		Development Authority Meeting Room